



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section
1520 Market St., Suite 3005
St. Louis, Missouri 63103-2630
(314) 657-3490
Fax: (314) 552-7670

August 6, 2015

Rhonda Hamm-Niebruegge, Director of Airports
Lambert-St. Louis International Airport
P.O. Box 10212
St. Louis, MO 63145

RE: Service Agreement Review (Project #2015-APC02)

Dear Ms. Hamm-Niebruegge:

The Comptroller's Internal Audit Section has completed a contract compliance review of the Airport service agreement with Maintech Acquisitions, LLC, d/b/a/ Triangle Services (Triangle Services). The purpose of the agreement was to provide cleaning services at the Lambert – St. Louis International Airport. Enclosed is the report covering the period April 1, 2011 through March 31, 2014. A description of the scope of our work is included in the report. Our audit fieldwork was completed on July 30, 2015.

This review was made under the authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with *the International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Mohammad H. Adil, CPA, CGMA
Internal Audit Supervisor

Enclosure:

CC: Antonio Strong, CPA, Deputy Director, Airport Finance and Accounting
Robert Salarano, Division Manager, Airport Properties
James Fox, CPA, Auditor, Airport Finance and Accounting



CITY OF ST. LOUIS

LAMBERT – ST. LOUIS INTERNATIONAL AIRPORT

SERVICE AGREEMENT REVIEW

MAINTech ACQUISITIONS, LLC, d/b/a TRIANGLE SERVICES

APRIL 1, 2011 THROUGH MARCH 31, 2014

PROJECT #2015-APC02

DATE ISSUED: AUGUST 6, 2015

Prepared by:

The Internal Audit Section



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
LAMBERT – ST. LOUIS INTERNATIONAL AIRPORT
TRIANGLE SERVICES
SERVICE AGREEMENT REVIEW
APRIL1, 2011 THROUGH MARCH 31, 2014**

TABLE OF CONTENTS

SUMMARY.....	1
Background	1
Purpose	1
Scope and Methodology	1
Conclusion.....	1
Current Observations.....	1
Management Response.....	1

**CITY OF ST. LOUIS
LAMBERT – ST. LOUIS INTERNATIONAL AIRPORT
TRIANGLE SERVICES
SERVICE AGREEMENT REVIEW
APRIL1, 2011 THROUGH MARCH 31, 2014**

SUMMARY

Background

The service agreement (agreement) was awarded by the Director of Airports to Triangle Services on January 13, 2011, for a three-year term, beginning April 1, 2011 and ending on March 31, 2014. The purpose of the agreement was to provide cleaning services at Lambert – St. Louis International Airport. The agreement amount was \$5,100,000 and the payments under the contract amounted to \$5,148,723.15, which included \$48,723.15, for extra work authorized by the Airport.

Purpose

The purpose of our review was to determine if Triangle Services complied with the terms and conditions and various provisions of the agreement.

Scope and Methodology

Inquiries were made and tests procedures were performed regarding Triangle Services compliance with the terms, conditions and various provisions of the agreement. The scope of the review was April 1, 2011 through March 31, 2014.

Conclusion

We found no evidence to suggest that Triangle Services had not complied with the terms, conditions and various provisions of the agreement.

Current Observations

There were no current observations.

Management Response

The Airport management declined an exit conference. Since there were no current observations, a management response was not required.